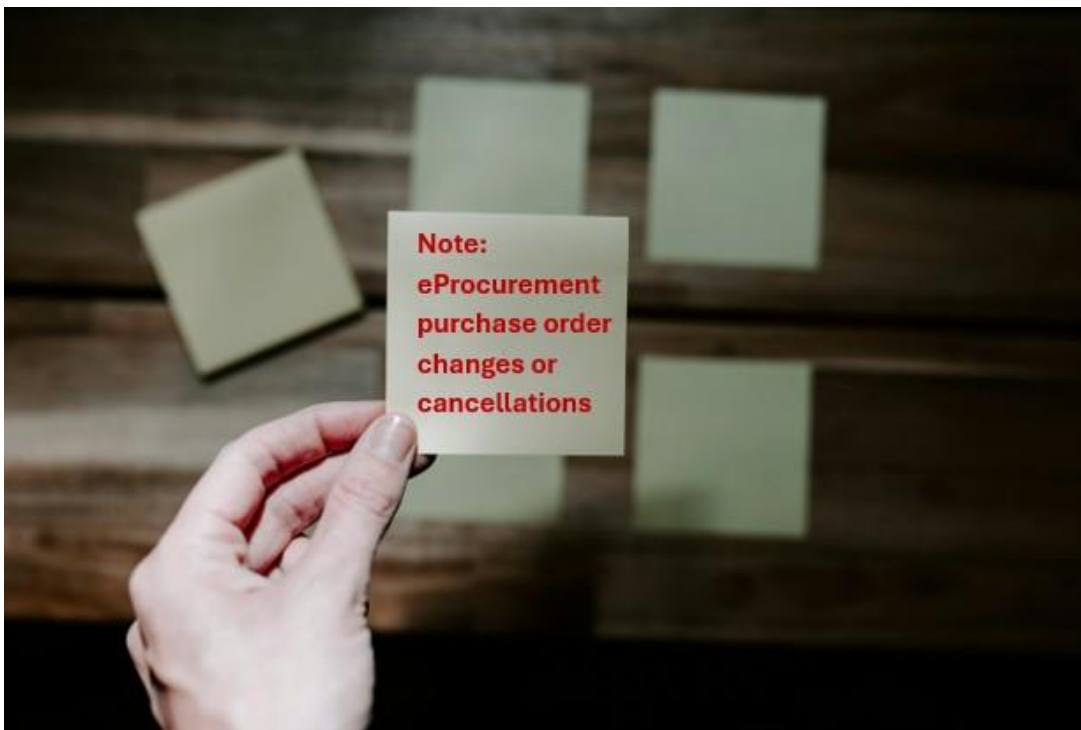


THE SOURCE

June 2026

STATE DEPARTMENT STATE BRANCH
LOCAL GOVERNMENT CITY COUNTY
COMMUNITY COLLEGE PUBLIC SCHOOLS
NORTH CAROLINA ePROCUREMENT PURCHASING
ONLINE SHOPPING STATEWIDE TERM CONTRACTS
ELECTRONIC VENDOR PORTAL HUB CERTIFIED VENDOR
QUOTE PUNCHOUT CATALOG
PURCHASE ORDER
SOURCING
BIDDING
BUY

Changing/Canceling NC eProcurement Orders



As a reminder, any NC eProcurement purchase order changes or cancellations must be completed in the financial system of the entity that created the order (Colleague, SunPac, etc.). If the change or cancellation is initiated in NC eProcurement, it will cause an error. For more information about change orders, please see the **Requester** section on the [EPLite Entities Learning Path](#) page on the NC eProcurement website.

Public Vendor Search Tip: Confirming a Vendor's Registration Status

There are two types of vendor registration in the electronic Vendor Portal (eVP).

eVP

Allows vendors to view and respond to public solicitations including those issued by non-state agencies.

NC eProcurement

Allows vendors to obtain purchase orders, receive and respond to collaboration requests, and respond to solicitations issued by state agencies.

Buyers can use the **public vendor search** to view vendor registrations. The eVP and NC eProcurement columns will display the vendor's status in the search results. Additional information about using the public vendor search is available in the [Searching for Registered Vendors](#) job aid on the NC eProcurement website (located in the **Requester** section of the **EPLite Entities** learning path under **NCEP Buyer Training**).

Solicitation Document Accessibility Deadline Extended

In April 2024, the federal government published updates to the Americans with Disabilities Act (ADA) expanding it to cover web content. The deadline for compliance with these changes was recently **extended to April 2027**. With these new rules, it is important to create solicitation documents that are ADA compliant. Although it is not formally required at this time, it is still encouraged that those changes be adopted. Please see the April edition of [The Source](#) newsletter for additional information.

NC eProcurement Billing Update

The NC eProcurement billing system was updated in May 2026, but the overall billing process for vendors remains unchanged. Please continue to carefully select commodity codes on purchase orders to allow for accurate billing of the NC eProcurement 1.75% transaction fee on goods and materials. Additional information about NC eProcurement invoices can be found on the [NC eProcurement Billing Information](#) page (under the **NC eProcurement Billing** learning path in the **Vendor Training** section).

Training Roundup



The Division of Purchase & Contract and NC eProcurement provide a full range of training and professional development offerings throughout the year.

For more information about programs offered through the NC Procurement Academy (NCPA) visit P&C's [Procurement Information Portal \(PIP\)](#) site for details. To request access, please submit a [Procurement Information Portal Access Request](#).

The following NC eProcurement classes also require registration in the NC Learning Center. For help with registration, see the [NCPA Help Center](#) (PIP access required).

Date	Training Class
June 25	NC eProcurement Basic Requester
July 30	NC eProcurement EPLite Basic Requester
July 30	NC eProcurement Approver Plus
August 6	Collaborative Requisitioning
August 6	eVP Procurement User Workshop

Be sure to check the [course list](#) periodically for additional training classes. If courses are unavailable or don't suit your schedule, you can find extensive self-learning materials on our [Training](#) page. Remember to check out the [Training Videos](#) page too!

We look forward to (virtually) seeing you!

This newsletter is sent to EPLite users and is produced bimonthly by NC eProcurement to provide valuable information to procurement professionals working within state government.

Questions about information covered in this newsletter? Send an email to ephelpdesk@its.nc.gov.