

HOW TO READ YOUR NC E-PROCUREMENT INVOICE



Bill To: ANY VENDOR
 ANY LOCATION
 123 ANY STREET
 ANYTOWN, NC 99999

Please make CHECK/MONEY ORDER Payable to:
 State of North Carolina - EProc
 PO Box 752167
 Charlotte, NC 28275-2167

PLEASE BE SURE TO INCLUDE YOUR CUSTOMER NUMBER AND INVOICE NUMBER WITH YOUR PAYMENT

CURRENT ACCOUNT BALANCE
 PLEASE PAY THIS AMOUNT BY PAYMENT DUE DATE

INVOICE DATE:	18-DEC-14
INVOICE NUMBER:	1752001
CUSTOMER NUMBER:	#####-A
AMOUNT DUE:	\$25.10
PAYMENT DUE DATE:	20-JAN-15
AMOUNT ENCLOSED:	\$

- Please include your customer number on your checks -
- Please do not send any correspondence with your payment -
- Separate checks for each invoice assist us in processing your payment -

Cut Here
INVOICE
 Retain for your Records



Bill To: ANY VENDOR
 ANY LOCATION
 123 ANY STREET
 ANYTOWN, NC 99999

THE VENDOR INVOICE NUMBERS APPEAR AS REPORTED BY THE PURCHASING ENTITIES.

Prior Balance	\$3,373.47
Payments / Credits	-\$3,375.35
(+) New Charges	\$10.99
(+) Interest and Penalties	\$15.99
BALANCE DUE	\$25.10

INVOICE NUMBER	CUSTOMER NUMBER	INVOICE DATE	BILLING PERIOD	PAYMENT DUE DATE
1752001	#####-A	18-DEC-14	11/01/14 - 11/30/14	20-JAN-15

Fee represents 1.75% of the Amount Eligible for Fee or the Total PO Amount Less Taxes on Eligible Orders*

CURRENT PERIOD ACTIVITY: CHARGES					
Vendor Invoice Number	PO Number	PO Date	Issuing Entity	Amount Eligible for Fee	Fee*
3007	ABCP5555555-V1	01-APR-14	ABC COMMUNITY COLLEGE	\$628.00	\$10.99
Total Current Period Charges:					\$10.99

THIS SECTION DISPLAYS NEW CHARGES FOR THE CURRENT BILLING PERIOD.

CURRENT PERIOD ACTIVITY: INTEREST					
Vendor Invoice Number	PO Number	PO Date	Issuing Entity	Unpaid Balance	Interest Charge Amount
3004	NC0000003-V1	02-MAR-14	DEPARTMENT OF XYZ	\$103.52	\$.43
3005	ABCP1111111-V1	05-MAR-14	ABC COMMUNITY COLLEGE	\$32.04	\$.13
3006	ABCP3333333-V1	25-JUL-13	ABC COMMUNITY COLLEGE	\$18.13	\$.07
Total Current Period Interest:					\$.63

THIS SECTION DISPLAYS INTEREST ACCRUED AS A RESULT OF PAST DUE INVOICE(S). INTEREST IS CALCULATED AT AN INVOICE LINE LEVEL EVERY MONTH ON UNPAID OR LATE BALANCES. THE INTEREST RATE IS CURRENTLY 5% ANNUALLY, AS DETERMINED BY THE NORTH CAROLINA SECRETARY OF REVENUE PURSUANT TO NORTH CAROLINA GENERAL STATUTE §105-241.21.

contact us Directly At
 email: epbilling@its.nc.gov
 found on this month's statement -

INVOICE

Retain for your Records



Bill To: ANY VENDOR
 ANY LOCATION
 123 ANY STREET
 ANYTOWN, NC 99999

Prior Balance	\$3,373.47
Payments / Credits	-\$3,375.35
(+) New Charges	\$10.99
(+) Interest and Penalties	\$15.99
BALANCE DUE	\$25.10

INVOICE NUMBER	CUSTOMER NUMBER	INVOICE DATE	BILLING PERIOD	PAYMENT DUE DATE
1752001	#####-A	18-DEC-14	11/01/14 - 11/30/14	20-JAN-15

THIS INVOICE NUMBER REPRESENTS THE VENDOR INVOICE NUMBER ASSOCIATED WITH THE TRANSACTION.

CURRENT PERIOD ACTIVITY: PENALTIES		
Invoice Number	Description	Penalty Fee
3004	Invoice 1752000 escalated to Attorney General's Office: Late Payment Penalty	\$10.35
3005	Invoice 1752000 escalated to Attorney General's Office: Late Payment Penalty	\$3.20
3006	Invoice 1752000 escalated to Attorney General's Office: Late Payment Penalty	\$1.81
Total Current Period Penalties:		\$15.36

THIS SECTION DISPLAYS THE 10% LATE PAYMENT PENALTY THAT IS CHARGED DUE TO AN INVOICE BEING ESCALATED TO THE ATTORNEY GENERAL'S OFFICE.

CURRENT PERIOD ACTIVITY: PAYMENTS RECEIVED/CREDITS ISSUED		
Activity Date	Description	Amount
08-NOV-14	CREDIT FOR PO: NC0000001-V1	-\$1.88
08-NOV-14	Payment Received: Check #12345a	-\$3,373.47
Total Current Period Payments and Credits:		-\$3,375.35

THIS SECTION DISPLAYS PAYMENTS RECEIVED AND/OR CREDITS ISSUED DURING THE BILLING PERIOD.

Fee represents 1.75% of the Amount Eligible for Fee or the Total PO Amount Less Taxes on Eligible Orders*

CURRENT PERIOD ACTIVITY: DISPUTES							
Vendor Invoice Number	PO Number	PO Date	Issuing Entity	Amount Eligible for Fee	Fee*	Dispute Amount	Dispute Status
3000	NC0000001-V1	15-SEP-14	DEPARTMENT OF XYZ	\$107.43	\$1.88	\$.00	APPROVED
Total Current Period Disputes:							\$1.88

THIS SECTION DISPLAYS THE STATUS OF DISPUTED TRANSACTIONS. THIS SECTION WILL ONLY APPEAR IF THERE IS A DISPUTE THAT HAS BEEN PLACED 'IN PROGRESS' OR THAT HAS BEEN 'APPROVED' OR 'DENIED' DURING THE BILLING PERIOD. THE DISPUTE AMOUNT SECTION WILL DISPLAY THE AMOUNT THAT IS CURRENTLY BEING DISPUTED. THIS AMOUNT WILL BE \$.00 FOR DISPUTES THAT HAVE BEEN APPROVED OR DENIED AS THE TRANSACTION IS NO LONGER IN DISPUTE.

Us Directly At
 pbilling@its.nc.gov
 on this month's statement -

INVOICE
Retain for your Records



Bill To: ANY VENDOR
ANY LOCATION
123 ANY STREET
ANYTOWN, NC 99999

Prior Balance	\$3,373.47
Payments / Credits	-\$3,375.35
(+) New Charges	\$10.99
(+) Interest and Penalties	\$15.99
BALANCE DUE	\$25.10

INVOICE NUMBER	CUSTOMER NUMBER	INVOICE DATE	BILLING PERIOD	PAYMENT DUE DATE
1752001	#####-A	18-DEC-14	11/1/14 - 11/30/14	20-JAN-15

Prior Balance	\$3,373.47
Payments / Credits	-\$3,375.35
(+) New Charges	\$10.99
(+) Interest and Penalties	\$15.99
BALANCE DUE	\$25.10

Please pay balance due of **\$25.10** by **January 20, 2015**
Please be advised, pursuant to G.S. 147-86.23, NC E-Procurement will charge interest on past due balances for invoices due on or after November 20, 2014.
 For more information, please visit <http://eprocurement.nc.gov/vendor.html>