

THE SOURCE

STATE DEPARTMENT STATE BRANCH
LOCAL GOVERNMENT CITY COUNTY
COMMUNITY COLLEGE PUBLIC SCHOOL
NORTH CAROLINA ePROCUREMENT PURCHASE
ONLINE SHOPPING STATEWIDE TERM CONTRACT
ELECTRONIC VENDOR PORTAL HUB CERTIFIED V
QUOTE PUNCHOUT CATALOG
PURCHASE ORDER
SOURCING
BUY

NC eProcurement Monthly Newsletter

September/October 2021 Edition

TOP STORIES IN THIS NEWSLETTER



Tips and Tricks: Shipping Commodity Code

Internet Explorer Support Reminder

Training Roundup

TIPS AND TRICKS: SHIPPING COMMODITY CODE

When creating a Non-Catalog order for goods, an additional line item may need to be added to the cart to cover the cost of shipping and handling. An update was made to the shipping commodity code 781018 (Road cargo transport) to make it easier to find within the Buyer tool. Now, if the word “shipping” is used when searching for Commodity Codes in the tool, the correct shipping code will display in the search results.

Choose a category

- ▼ All Commodities - All
 - ▼ 78 - Transportation and Storage and Mail Services - 78
 - ▼ 7810 - Mail and cargo transport - 7810
 - ▼ 781018 - Road cargo transport (**shipping**) - 781018

INTERNET EXPLORER SUPPORT REMINDER

As a reminder, on December 31, 2021, SAP Ariba will no longer support the use of all versions of Microsoft Internet Explorer (IE), including IE 11. This means that SAP Ariba will not fix any issues with IE 11, and new features or functionality may not work or be available when using IE.

We recommend that you upgrade to another supported browser soon so that you may access and use the system with full capabilities by December 31, 2021. Additional browsers supported by SAP Ariba are Google Chrome, Microsoft Edge, Apple Safari and Mozilla Firefox.

Please reach out to your IT department if there are any questions about which browser to use from the list above.

TRAINING ROUNDUP

The Division of Purchase & Contract (P&C) and NC eProcurement offer various training courses related to procurement throughout the year. Please see the following table for a list of upcoming courses. For details about registering for a course, see [How to Register](#).

Check the NC eProcurement [Course List](#) periodically for additional training classes from the NC eProcurement team.

We look forward to (virtually) seeing you!

DATE	COURSE TITLE
10/26	Specification Writing
10/28	NC eProcurement EPLite Basic Requester Training

*This newsletter was sent to **EPLite users**. Questions about information covered in this newsletter? Send an email to ephelpdesk@its.nc.gov.*