

THE SOURCE

STATE DEPARTMENT STATE BRANCH
LOCAL GOVERNMENT CITY COUNTY
COMMUNITY COLLEGE PUBLIC SCHOOL
NORTH CAROLINA ePROCUREMENT PURCHASE
ONLINE SHOPPING STATEWIDE TERM CONTRACT
ELECTRONIC VENDOR PORTAL HUB CERTIFIED V
QUOTE PUNCHOUT CATALOG
PURCHASE ORDER
SOURCING
BIDDING
BUY

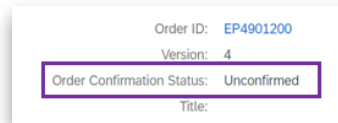
NC eProcurement Monthly Newsletter

SEPTEMBER 2020 EDITION

TOP STORIES IN THIS NEWSLETTER



**GDAC eReporting Tool
Successfully Launched**



Tips and tricks
Understanding Order Confirmation Status

NEW ePROCUREMENT eREPORTING TOOL

The Department of Administration has partnered with the Government Data Analytics Center to create a new tool named eProcurement eReporting to access both the historical data from Archive Buyer as well as the current procurement data regularly copied from the new system. This new tool will be made available in October. After Archive Buyer is retired, historical data will be available only through the eProcurement eReporting tool. More information will be published at a later date.



TIPS AND TRICKS: 'CONFIRMED' ORDER CONFIRMATION STATUS

As part of the NC eProcurement upgrade, vendors who do business with the state are now able to better interact with purchasers through an optional **Ariba Network** account. If vendors choose to create an account, they are able to communicate through NC eProcurement in a variety of ways, including responding to quote requests, confirming orders, and providing shipping information.

Based on this new capability, users may notice that Purchase Orders can appear with an "Order Confirmation Status" of 'Unconfirmed'. An order confirmation status showing as 'Unconfirmed' indicates only that the vendor has not manually logged in to their Ariba Network account to confirm the order. As long as the Purchase Order was submitted through NC eProcurement, purchasers can rest assured that the vendor received the purchase order via email as normal.

EP

These are the details of the request you selected. Depending on its status, you can edit, change, copy, cancel, or submit the request for approval. You may also print the details of the request. [Review your request and take the](#) [More](#)

[Print](#)

[Summary](#) [Approval Flow](#) [Receipts](#) [Invoices](#) [History](#)

Order ID: EP4901200
Version: 4
Order Confirmation Status: Unconfirmed
Title:
Entity: 07 - Department of State Treasurer
Supplier:
Contact:
Close Order: Open
Pass To Budget Officer: No
FOB Code: (NCAS) 001 - Destination freight paid by vendor and included in price. Title passes upon receipt. Vendor files any claims.
Bypass Approval Flow:
My Labels: [Apply Label...](#)

Status: Ordered

An order confirmation status showing as 'Unconfirmed' is commonplace, but the purchase order will still be sent to the vendor.
Note the status of the purchase order still shows as 'Ordered.'

This newsletter was sent to all NCAS State Agency users. Questions about information covered in this newsletter? Send an email to ephelpdesk@its.nc.gov.