



**Questions asked during the Vendor Webinar
June 30, 2023**

Note: Duplicate questions have been combined

CATEGORY	QUESTION	RESPONSE
Webinar Logistics	Will the slide presentation be emailed to registrants?	Yes.
	Are you going to send webinar video recording link?	The recording and Q&A will be shared via email.
	If we sell through our Dealer Channel should we have them sit in on the next training session on July 6th? We do not sell direct.	The webinar on Thursday will cover the same material that we covered today. If the dealers are currently registered with eVP, it may be helpful for them to attend the webinar.
System Access	Will it be a new URL for EVP?	Yes, the new URL will be provided in the email invitation you receive during the week of July 10.
Account Information	How do you get your company e-verified?	Here is more information about the E-Verify enrollment process - https://www.e-verify.gov/employers/enrolling-in-e-verify/the-enrollment-process
	If we need additional support with our commodity code who do we contact?	You may contact the NC eProcurement Help Desk at 888-211-7440, option 2.
	So if we currently only use the Ariba system do we need to use the eVP portal	To receive the link to respond in Ariba, you will need to access the solicitation in eVP and select the 'Intends to Participate' button.
	We were told for grants that we would need to register for this system. I believe it was related to reimbursements. How would this work out?	That process will remain the same.
	What's the difference between locations and addresses?	Addresses are created to be used when creating a location on the account.
	Is there a way to have multiple contacts receive the same commodity code notifications without entering them under each contact?	Contacts in the current system will be migrated to the new eVP and each contact will have the same list of codes. If you add a contact to the new system, you would need to select commodity codes for that contact.
Account Migration	Will all preexisting contacts be merged into the new system when it is launched?	If you have an active eVP account, the information will be migrated to the new eVP including account contacts.
	When can we start editing/modifying account information? Do we have to wait until 7/10/23?	Any information edited before next Thursday, July 6, will be converted to the new eVP. All other updates will need to be made in new eVP after July 10.
	Is it better to wait to update after the portal update? or before?	It depends on what you are wanting to update. If it's selecting different commodity codes for each contact, that functionality doesn't exist in the system today. If you want to make sure you have all contacts or locations appropriately added, you may do that now or in the new system.
General Solicitation	Do all public RFPs from Cities and Counties come through this system?	Solicitations that are posted by Cities and Counties in IPS today will be posted in the new eVP after July 10, 2023.
	What will happen to open solicitations not awarded. Will they roll over or be re solicited?	Open solicitations will be converted to the new eVP. Solicitations that are closed and in review/award will remain in IPS.
	How long will the old IPS site be active to access previous bids/awards?	The current plan is for the IPS site to be available until October 10.
Bid Notifications	When you register for a bid will you be emailed/notified when amendments are released?	Notifications are based on commodity codes selected at the contact level. Those notifications are delivered on a daily basis.
	Will you still get automated emails when a bid matches your commodity codes?	Yes, notifications will be compiled into one email and distributed daily based on commodity code selection at the contact level.
	Will Design Advertisement Notification emails continue to be sent to architects and engineers?	Yes.
Bid Responses	Will vendors be able to make offers, or is it only set up to respond to bids?	Depending on the specific solicitations - these are generally formal solicitations that require sealed responses.
	Will a bid submission confirmation email be sent once bids are uploaded?	At this time, there will not be a confirmation email sent once bid responses are uploaded.
	Would questions documents for a bid be loaded in same place as proposal documents?	When uploading a bid response for solicitations using eVP, you would upload all bid response documents in the same place.
	Do bids in Ariba will have different login credentials?	You will need login information for the Ariba Business Network to respond to solicitations in Ariba.



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Bid Responses (Continued)	Thank you. I am interested in learning how to upload responses through Ariba, please. Let us know when will be another training for this.	Our training site (https://eprocurement.nc.gov/training/vendor-training) contains job aids on Accessing the Ariba Network and Responding to Solicitations in the "Solicitations" section.
Billing	Will we still receive check payments?	Yes.
Contacts	Is there a limitation on the number of users a vendor can have?	No.
	when adding a contact, am I correct that we should select design services, since that is our primary business?	Yes, if that is your primary business.
HUB/NCSBE	Will your selected commodity codes selections from the old IPS systems be migrated to the new system?	Yes! Currently vendors are registered with 4-digit commodity codes. The new eVP uses 6-digit commodity codes, so vendors will be converted with all 6-digit commodity codes associated with the 4-digit codes they have currently selected. After go-live, vendors are encouraged to log in and review those commodity codes. Also, these commodity codes can be managed for individual contacts!
	Will you guys go over the process of getting Hub certified and what all is needed in the process?	We will review the recertification process, but will not go into detail about qualifications for HUB vendors and the complete certification process.
	What is the HUB and NCSBE certification?	You may find out more information about HUB and NCSBE certifications here: https://ncadmin.nc.gov/businesses/historically-underutilized-businesses-hub/certifications
	Is the Hub certification for vendors that are only located in NC? Or do you accept vendors that are HUB certified by the SBA in other states?	More information about HUB Certification may be found here: https://ncadmin.nc.gov/businesses/historically-underutilized-businesses-hub/hub-certification/swuc-certification#SWUCRulesandGeneralStatutes-6881
	Will vendors be able to upload HUB documents right into the system?	HUB and NCSBE documents needed to complete certification will be submitted electronically through the new eVP system.
Public Searches	I have collected all my documents for Hub Certification. Should I mail the documents to you or wait to upload them when the new EVP goes live?	Since no documents have been submitted, please upload into eVP when it goes live.
	For the vendor search, when you export to excel, will it also pull over the scope(s) you were searching?	No, Excel will only display the results.
	What about if you try to download the full database? Will scopes be listed at that time?	Scope will not be included.