



**Questions asked during the eVP NCEP Sourcing Users Webinar
June 29, 2023**

Note: Duplicate questions have been combined

CATEGORY	QUESTION	RESPONSE
System Access	What is the link [to the new system]?	The link will be emailed out when it is available.
	What is the new sign-on process?	To access your account, you will use the email address associated with your NCID and your NCID password.
Public eVP	Can we still search by Commodity Code to find vendors?	The public vendor search allows you to search for vendors by commodity code like you can today.
Agency App Navigation	Managing departments - can you only make changes to your department? Someone from DPI could not make changes to DOA right?	You may only make changes in your department.
	Will the Dashboard show Contract Workspaces?	The eVP dashboard will display the Agency App version of solicitations that were published in Sourcing after July 10. It will also show the Agency App version of any Contract Extension that was approved and published in the NCEP Contracts Tool.
	So will anyone in the agency be able to see all Contract workspace for the agency?	Contract Workspaces will still be visible in NCEP Contracts. If a contract is extended and therefore posted in eVP, the Agency App version of that extension will also be visible to all users in the agency who have access to eVP
Solicitation Specifications	Is the NC eprocurement sourcing user the catch all for open market solicitations?	Yes, if you want to post a solicitation publicly, you will invite the 'NC eProcurement Sourcing' vendor. If doing a waiver of competition or sending an RFQ to a specific set of vendors, the specific vendor(s) can be selected, and it will NOT be posted publicly (based on the 'Solicitation Vehicle' selected).
	How about sending out to all vendors?	The "NC eProcurement Sourcing" vendor should be used to publicly post the opportunity. When it posts in eVP, it will be visible to anyone, and all vendors registered with the commodity code selected on the Sourcing Project will receive an email to alert them of the bidding opportunity.
	So this will automatically let vendors registered under the applicable commodity that this solicitation has been posted?	Vendors will have the opportunity to select commodity codes related to the goods/services they provide. Based on those selected commodity codes, a vendor will receive a daily email of the opportunities available to them for solicitations posted or edited that day that include their commodity codes.
	Waiver of Competition instructions have changed multiple times in the last few months. Is the training now correct for the new eVP?	We will be making updates to the job aids to reflect the changes related to the new eVP - specifically that when doing a WOC, you will invite the vendor to respond to the Sourcing Event and not post publicly.
	That is exactly different from the last WOC I had to do for DOA. That WOC had to be done in the Sourcing Tool. Can you search by title?	You will still need to use the Sourcing tool. The Sourcing Event is the part of the Sourcing Project where the vendor interacts. It will just be easier because you will no longer need to create the Discovery posting. You may search by words in the title in the search bar where Zack searched for his solicitation number.
Vendors	Do vendors have to do more than register in eVP to be in eProcurement Sourcing?	Vendors registered in eVP will receive notification of bidding opportunities and be able to respond to solicitations. If those solicitations are created by State Agencies like yours, Vendors will respond via their Ariba Business Network account.
	So all vendors will be part of NC eprocurement sourcing?	All vendors are able to respond to solicitations in NCEP Sourcing via an Ariba Business Network account. That is true today too.
	Are current registered vendors being migrated into EVP or should we direct them to register?	Yes, active vendors in eVP will be migrated to the new eVP.
Bid Tabulations	What does the excel template allow you to do?	The Excel Template is an out of the box feature available for most record types that allows records to be exported out of the environment into Excel to allow mass editing for import back into the application - it is not available for use on Tabulations.
Awards	Do you have instructions for Award? Currently this is not done.	Yes - there is a job aid on the website: https://eprocurement.nc.gov/training/evp-state-procurement-user-training/entering-bid-tabulations-and-awards
	How long after award will solicitations be available to be seen	At this point, the plan is for Solicitations to be available to the public for an indefinite amount of time.
Awards (Continued)	Currently Solicitations can show Complete. Is the Overview page being changed?	The overview page in Sourcing is not changing. In eVP, the status will show as 'Awarded' when an award is posted. It would be at that time that you would return to your NCEP Sourcing Project and Event to mark them 'Completed.'



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Bid Numbers	Will bid numbers posted to eVP load into the NCEP contracts and/or buying module for selection?	Yes, this functionality will not change, besides the source of those Bid Numbers coming from eVP instead of IPS. Bid numbers will be available to be selected in Contracts the day after a solicitation is officially awarded in eVP.
Contract Extensions	Does extension mean renewal?	Contract Extensions are different than Contract Renewals. The option for Contract Renewals is negotiated during the solicitation process, and do not need to be announced publicly. Contract Extensions, however, are extensions to an expiring contract that were not originally anticipated. They are required to be announced publicly through the new eVP because the new, extended term was not put out for public bid.
	But you have to add Renewals in Contract workspace.	Although you have to process a Contract Renewal as an Amendment to a Contract Workspace in NCEP, it is not required that they be posted publicly like is the requirement for when a Contract Extension is requested, approved, and Published in NCEP. Renewals are not set to automatically post to eVP like Extensions are.
	Vendors have the option not to renew. How do you remove the extension?	If the vendor did not agree to extend (or renew, but those don't have any impact on the new eVP), then you would not finalize that amendment on the contract workspace as such. As long as the "Contract Expiration" date is unchanged after republishing the Contract Workspace, the Extension won't post to eVP. And you can then pursue a new solicitation for the contract.
	So I just did an extension under contracts? Now it would be done under eVP?	Extensions will continue to be requested, approved, and published in the Contracts tool, but will now automatically post to public eVP
	I know that we can not post solicitations after 6/30? Does that include extensions?	Yes - you should post any extensions before 6/30 or wait until after 7/10. If a Contract Extension has to be finalized in the window between, please contact the Help Desk.
Hub-Related	Any idea about when the HUB good and services Reporting are due for Q4?	The FY 22-23 Quarter 4 report will be due on 8/4/2022.
	Where can we find all the HUB vendors? Can we download the list of vendors into Excel?	Using Public Vendor Search, you are able to search for vendors that are HUB Certified. You may export the results to Excel for easier viewing/analysis.
	Looks like all entries in HUB Quarterly Report are manual rather than automated, correct?	No, Data from HUB SRS will not be available for import until 10 days after the quarter ends. At that time, this information will pre-populate in eVP.
Transition Timing	No timeline for Bid Award Process or Bid Award?	If the solicitation was posted in IPS and closed before July 7, bid tabulation and award will be posted in IPS (which will be open for that through August 10). Solicitations posted in eVP (or converted to eVP) will be awarded in the new eVP.
	So will IPS still be publicly visible after eVP goes live?	Yes - IPS will remain visible after go-live until it's retirement. We have widely communicated that solicitations that have a bid opening on or before 7/7/23 will remain in IPS. Only solicitations that are posted before 6/30 and opening after 7/17 will be migrated.
Public Records Requests	Who is responsible for providing information from eVP for public records requests?	Those requests should be sent to P&C.
Training	Why no test environment? No hands on trial and error like the last rollout?	The majority of the process is the same as it is today. The parts that are changing are improving the experience (e.g., automatic posting to eVP instead of duplicate entry).