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October 2024

DOA Receives National Award for eVP

The NC Department of Administration is the recipient of the 2024 Innovation in State Government: Modernization Award. Presented by the National Association of State Chief Administrators, DOA received this [prestigious accolade](#) for the transformational update to the NC electronic Vendor Portal (eVP). Launched in July 2023, the new eVP streamlines procurement processes for state procurement professionals and for vendors to do business with the state of North Carolina.







“We’re honored to receive this esteemed award. This new portal consolidates and streamlines the procurement process for thousands of vendors and users, saving time, money and resources,” said Department of Administration Secretary Pamela B. Cashwell. “The new eVP is just one of many ways our Purchase and Contract employees are modernizing the way goods and services are procured across the state.”

View award acceptance video [here](#).

P&C eForms New Location

Procurement request eForms are standardized electronic forms created in NC eProcurement to request approval from the Division of Purchase & Contract (P&C) for certain strategic sourcing actions. These eForms confirm that all purchases are properly authorized, documented, and aligned with P&C's policies in a consistent and organized manner. These forms were previously housed on the Procurement Information Portal (PIP) but can now be found on NC eProcurement Buyer (NCEP).

eForms

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|  <p>Statewide Term Contract - Performance Evaluation</p> |  <p>Statewide Term Contract - Exception Request</p> |  <p>Procurement Matter of Record</p> |
|  <p>Request for Extended Contract Term (Non-NCeP Sourcing)</p> |  <p>Award Approval Request (Non-NCeP Sourcing)</p> |  <p>Waiver of Competition Request (Non-NCeP Sourcing)</p> |

For more information, see the [Procurement Request eForms page](#).

Statewide Term Contract Information

4110B Basic Laboratory Supplies & Equipment

The NC Department of Administration's Division of Purchase & Contract has established a new statewide term contract [4110B Basic Laboratory Supplies & Equipment](#). This is a multi-vendor, mandatory statewide term contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina general statute. Additionally, non-mandatory entities, including schools and local government, may use this contract if allowed by general statute. The contract term is August 15, 2024, through August 14, 2029. If you have any questions related to this contract, email Austin.Kiziah@doa.nc.gov or call 984-236- 0237.

4217A Automatic External Defibrillators (AEDs) and Accessories

The NC Department of Administration's Division of Purchase & Contract has established a new statewide term contract [4217A Automatic External Defibrillators \(AEDs\) and Accessories](#). This is a multi-vendor, mandatory statewide term contract for state agencies, departments, institutions, universities and community colleges, unless exempted by North Carolina general statute. Additionally, non-mandatory entities, including schools and local government, may use this contract if allowed by general statute. The contract term is August 19, 2024, through February 2, 2026. If you have any questions related to this contract, email Jonathan.Davis@doa.nc.gov or call 984-236- 0225.

Help Desk Holiday Hours

The NC eProcurement Help Desk will be closed due to the observance of state holidays on the following dates:

- November 11, 28, and 29

The Help Desk will otherwise retain normal operating hours Monday through Friday from 7:30 a.m. to 5:00 p.m. EST. The Help Desk is available by phone at 888-211-7440, option 1, or by email at ephelpdesk@its.nc.gov.

Training Roundup

The Division of Purchase & Contract and NC eProcurement offer various procurement training courses throughout the year. Online classes that are available in the [NC Learning Center](#) include:

- Introduction to Procurement (ITP)
- Request for Proposals (RFP) Development and Evaluation
- Specification Writing (SW)

The following NC eProcurement classes also require registration (see [how to register](#)).

October 23 NC eProcurement NC Financial System (NCFS) Basic Requester

Be sure to check the [course list](#) periodically for additional training classes. If courses are unavailable or don't suit your schedule, you can find extensive self-learning materials, on our [Training](#) page. Remember to check out the [Training Videos](#) page too!

We look forward to (virtually) seeing you!

This newsletter is sent to North Carolina Financial System users and is produced bimonthly by NC eProcurement to provide valuable information to procurement professionals working within state government.

Questions about information covered in this newsletter? Send an email to ephelpdesk@its.nc.gov.

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