

THE SOURCE

August 2025

STATE DEPARTMENT STATE BRANCH
LOCAL GOVERNMENT CITY COUNTY
COMMUNITY COLLEGE PUBLIC SCHOOLS
NORTH CAROLINA ePROCUREMENT PURCHASING
ONLINE SHOPPING STATEWIDE TERM CONTRACT
ELECTRONIC VENDOR PORTAL HUB CERTIFIED VENDOR
QUOTE PUNCHOUT CATALOG
PURCHASE ORDER
SOURCING
BIDDING
BUY

Agency Application Spotlight: Bid Tabulation Updates

It is now possible to download all tabulation details for bid items and vendors. To do so, click the **export bid tabulations** button at the top right of the Tabulations section to generate an Excel file. More information about bid tabulations can be found in the [Entering Bid Tabulations & Awards](#) job aid.

Tabulations										
Status Reason		Solicitation	Vendor	Customer Number	Total Price	Delivery	HUB Status	NCSBE Status	Resident(NC) Bidder	Requesting Price Match
> Posted		Bid Items Example		4001704	\$40,180.00	---	Certified	Certified	No	No
> Posted		Bid Items Example		4001013	\$42,670.00	---	Not Certified	Not Certified	No	No
> Posted		Bid Items Example		4001072	\$41,407.50	---	Not Certified	Not Certified	No	No

Bid Document Retention

The archive process for eVP bid documents has been paused. eVP Procurement users will continue to receive notifications and should manage their documents accordingly. Users will be notified once the archive process resumes.

Statewide Term Contract Information

0003A Products and Supplies for Correctional Facilities and Incarcerated Individuals

The NC Department of Administration's Division of Purchase and Contract has established a new statewide term contract [0003A Products and Supplies for Correctional Facilities and Incarcerated Individuals](#). This is a convenience statewide term contract for state agencies, departments, institutions, universities, community colleges, and non-mandatory entities, including school systems and local government. The contract term is May 15, 2025, through December 18, 2025. If you have any questions related to this contract, email carter.biggs@doa.nc.gov or call 984-236-0261.

Training Roundup

The Division of Purchase and Contract's Procurement Academy (NCPA) and NC eProcurement provide a full range of training and professional development courses throughout the year.

Offerings available include North Carolina procurement and contract management certifications, stand-alone courses, job aids, and on-demand trainings.

More information about NCPA's offerings can be found in the [Procurement Information Portal \(PIP\)](#). To request access, please complete the [PIP Form](#).

The following NC eProcurement classes require registration in the NC Learning Center. For help with registration, see the [NCPA Help Center](#) (PIP access required).

Date	Training Class
August 13	eVP Procurement User Workshop
September 10	NC eProcurement EPLite Basic Requester
September 10	NC eProcurement Approver Plus
September 24	NC eProcurement Collaborative Requisitioning

Be sure to check the [course list](#) periodically for additional training classes. If courses are unavailable or don't suit your schedule, you can find extensive self-learning materials, on our [Training](#) page. Remember to check out the [Training Videos](#) page too!

We look forward to (virtually) seeing you!

This newsletter is sent to EPLite users and is produced bimonthly by NC eProcurement to provide valuable information to procurement professionals working within state government.

Questions about information covered in this newsletter? Send an email to ephelpdesk@its.nc.gov.