The Source
NC eProcurement
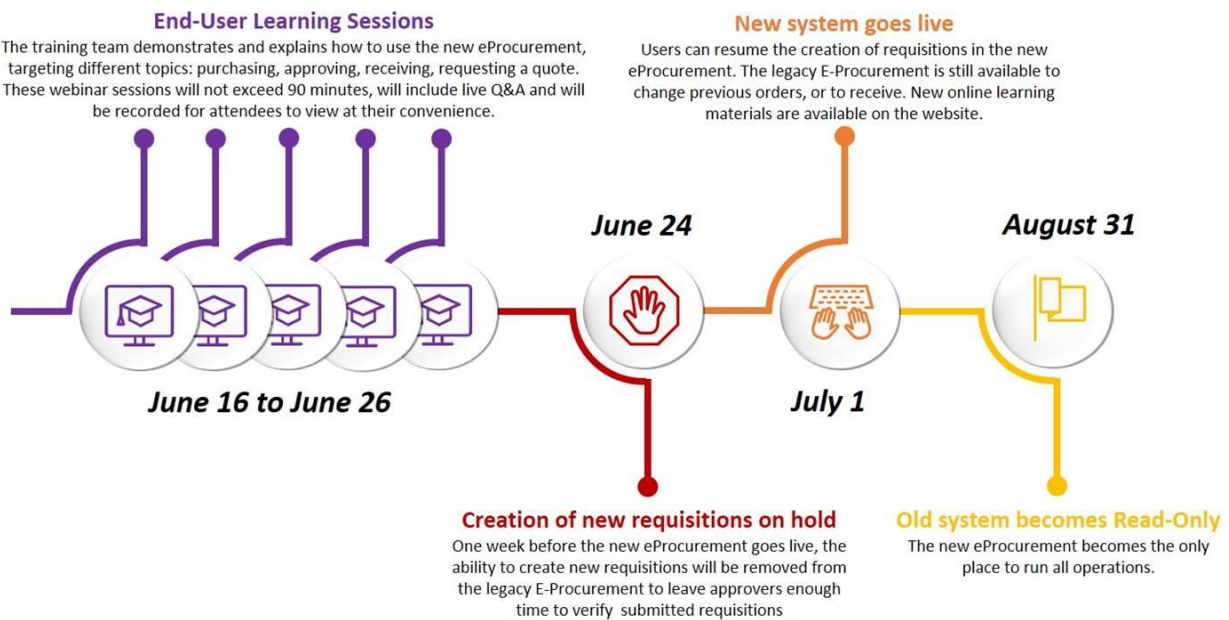# Newsletter
April 2020 Edition

NORTH CAROLINA ePROCUREMENT

NC eProcurement 2020 Upgrade News – Go-Live is July 1, 2020!

Due to the current challenges the state is facing with COVID-19, the **Division of Purchase & Contract has moved the Go-Live date to July 1, 2020**. The timeline for the upgrade is detailed in the graphic below.

End-User Learning Sessions

The training team demonstrates and explains how to use the new eProcurement, targeting different topics: purchasing, approving, receiving, requesting a quote. These webinar sessions will not exceed 90 minutes, will include live Q&A and will be recorded for attendees to view at their convenience.

New system goes live

Users can resume the creation of requisitions in the new eProcurement. The legacy E-Procurement is still available to change previous orders, or to receive. New online learning materials are available on the website.

June 24

August 31

June 16 to June 26

July 1

Creation of new requisitions on hold

One week before the new eProcurement goes live, the ability to create new requisitions will be removed from the legacy E-Procurement to leave approvers enough time to verify submitted requisitions

Old system becomes Read-Only

The new eProcurement becomes the only place to run all operations.

Details regarding the webinar training for all NC eProcurement users will be coming soon. Additional information regarding the new timeline is available at our website at https://eprocurement.nc.gov.
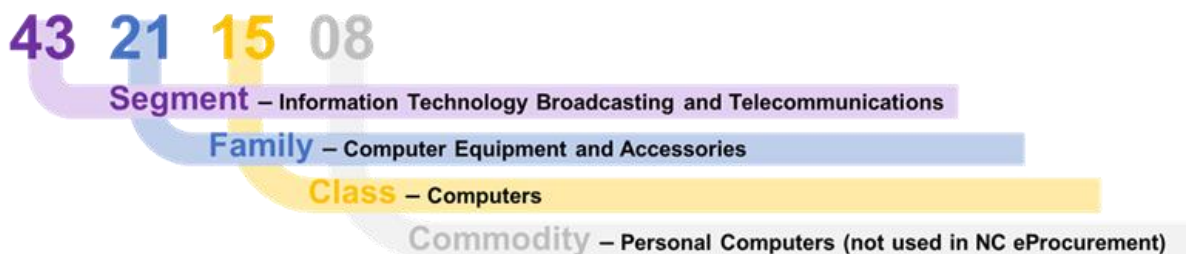
Thank You! – NCEP Contracts

The NC eProcurement Project Team would like to thank the entities that participated in Sprint 1 of NC eProcurement Contracts. We were glad to have your participation and hope you're as excited as we are about the new features. To learn more about the NCEP Contracts tool and how it can benefit your organization, visit the NCEP Contracts Training page.

NC eProcurement 2020 Upgrade News – UNSPSC Commodity Codes

As part of the upgrade, the State is also shifting to a new classification system for commodity codes. Starting at Go-Live (July 1, 2020), the new NC eProcurement system will utilize the **United Nations Standard Products and Services Code (UNSPSC) classification system**. This classification system is an internationally accepted open standard that allows for business analysis and the creation of cost-saving contracts.

UNSPSC commodity codes have four hierarchies, the Segment, Family, Class, and Commodity. Each hierarchy consists of two digits representing an ever more specific group of goods or services. For example, a personal computer would have the following Segment, Family, Class, and Commodity.

As part of the migration to the UNSPSC standard, there are several key elements to keep in mind:

- Financial systems such as NCAS and Colleague will continue to use the NIGP commodity code classification, but an automatic mapping will occur between the UNSPSC code in NC eProcurement and the NIGP code in the financial system. There will be no action required from end-users to link these two commodity codes.
- NC eProcurement will utilize only the Segment, Family, and Class of the UNSPSC commodity codes (6-digit codes).
- Vendors registering in the electronic Vendor Portal (eVP) will use only Segment and Family (4-digit codes) to indicate the goods or services sold.
- As an open system, users can look up UNSPSC commodity codes through the public UNSPSC Website.
- For more information, please check out the Selecting Commodity Codes Page on the NCEP Website.

As the upgrade moves forward, stay tuned to **The Source** for more information about exciting new features and expected timelines!

Statewide Term Contract Announcements

Statewide Term Contract 070G The Division of Purchase & Contract has established a new Statewide Term Contract 070G – Utility, Transportation & Golf Vehicles, & Related Accessories, Equipment, Parts & Services. This is a single-vendor mandatory contract for state agencies, departments, institutions, universities, community colleges, and is optional for non-mandatory entities including schools and local governments. The contract term is April 14, 2020 through April 13, 2023. If you have any questions related to this contract, contact Rich Reber at (919) 807-4539 or richard.reber@doa.nc.gov.