



The Source NC E-Procurement Newsletter

September 2016 Edition

NC E-Procurement electronic Vendor Portal (eVP) Announcement

Earlier this summer, the Department of Administration announced an upgrade to the state's Vendor Registration System. The upgrade will merge the current Interactive Purchasing System's Vendor Link and the NC E-Procurement Vendor Registration System into one system, known as the North Carolina electronic Vendor Portal (eVP). With the launch approaching, we want to make sure that you, as a state of North Carolina buyer, are kept informed of the upgrade, the latest features, and any impacts to you as a buyer.

Tax Identification Number (TIN) Matching

With the implementation of the North Carolina electronic Vendor Portal (eVP), Tax Identification Number (TIN) Matching functionality will be introduced. This functionality will allow the system to display whether the vendor's name and Federal Tax ID entered in NC eVP matches the United States Internal Revenue Service's (IRS) Taxpayer Identification Number (TIN) records.

As a buyer, you will be able to view a vendor's IRS Verification Status when searching for a supplier within NC E-Procurement, as well as when searching on the Public Vendor Search page. These pages will have an additional column labeled '**IRS Verification Status**,' which will allow you to view the current verification status of a vendor. The possible values for the '**IRS Verification Status**' field are:

- **Pending:** The Vendor Name and Tax Identification Number combination is awaiting verification against IRS records.
- **Verified:** The Vendor Name and Tax Identification Number combination matches IRS records.
- **Not Verified:** The Vendor Name and Tax Identification Number combination does not match IRS records.
- **Not Applicable:** Vendor is a foreign vendor without a U.S. Federal Tax ID Number, therefore IRS verification does not apply to this vendor.

Training materials for this functionality will be posted to the NC E-Procurement portal in mid-September.

Updates to Commodity Codes

As part of the NC eVP upgrade, the current commodity code listing that is available to both buyers and vendors will also be updated. The Department of Administration currently utilizes the National Institute of Governmental Purchasing (NIGP) standard list of codes and will be updating the list to the most current version.

Ariba Buyer Planned Downtime

Please be advised that Ariba Buyer may be temporarily unavailable for a period of time from **5pm on Friday, 9/30 through midnight Sunday, 10/2**. This period of downtime has been scheduled to accommodate the upgrade of the state of North Carolina's Vendor Registration System. We apologize for any inconvenience that this may cause. If you have questions or concerns about the planned downtime, please contact the NC E-Procurement Help Desk at 888-211-7440, option 1, or ephelpdesk@its.nc.gov.

Interactive Purchasing System (IPS) Planned Downtime

Please be advised that the **Interactive Purchasing System** will be unavailable from **5 p.m. on Friday, September 30 through Saturday, October 1**. We apologize for any inconvenience that this may cause. If you have questions or concerns about the planned downtime, please contact Danielle Hearst at 919-807-4500 or danielle.hearst@doa.nc.gov.

Follow-Up

This newsletter was sent to all NC E-Procurement users.

Questions about information covered in this Newsletter? Send an e-mail to: ephelpdesk@its.nc.gov