The Source NC E-Procurement Newsletter
July 2015 Edition

405A, 405B, & 405C Contract Consolidations In June, the Division of Purchase & Contract announced the consolidation of several contracts into the new contracts for Propane (405A), Diesel (405B), and Gasohol (405C). The following contracts were consolidated:

- 405A for Propane Tankwagon and 405K for Propane Transport have merged into contract 405A - Propane.

- 405L for B20 Transport, 405P for ULSD#2 Transport, 405V for B20 Tankwagon, and 405Q for ULSD#2 Tankwagon have merged into contract 405B - Diesel.

- 405M for E10 Transport, 405R for E85 Transport, 405S for E10 Tankwagon, and 405X for E85 Tankwagon have merged into contract 405C - Gasohol.

Training Spotlight The Division of Employment Security and the Division of Workforce Solutions began using NC E-Procurement at the beginning of the new fiscal year, adding 199 new users to the system! Along with the Department of Commerce, NC E-Procurement offered requester and approver training to over 100 DES and DWS users locally and almost as many across the State through a webinar. Thank you to all who participated!

Tips & Tricks: Discounts Have you encountered pricing that involved the need to apply discounts to line item prices and purchase order totals? If you wish to include a discount while creating an eRequisition, the NC E-Procurement Team recommends the following:

1. Enter the price of the line items with the discount already applied (e.g., a line item with a price of $1.00 and a 25% discount will be entered with a price of $0.75).

2. Add a comment to the line item noting the original price (i.e., before the discount) and the amount of the discount applied to it.

Looking for more NC E-Procurement Tips and Tricks? All tips covered in this and previous issues of *The Source* may be found on the System Tips page of the NC E-Procurement web site!

Follow-Up

This newsletter was sent to all NCAS users.

Questions about information covered in this Newsletter? Send an e-mail to: ephelpdesk@its.nc.gov