



## The Source NC E-Procurement Newsletter

October 2017 Edition

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### P&C is a Finalist for the 2017 NC Technology Awards

The North Carolina Division of Purchase & Contract is one of five finalists for the 2017 North Carolina Technology Association's (NCTA) Use of Technology Awards in the E-Commerce category for the electronic Vendor Portal (eVP). Winners will be announced at the NC Tech Awards Gala on Thursday, November 9.

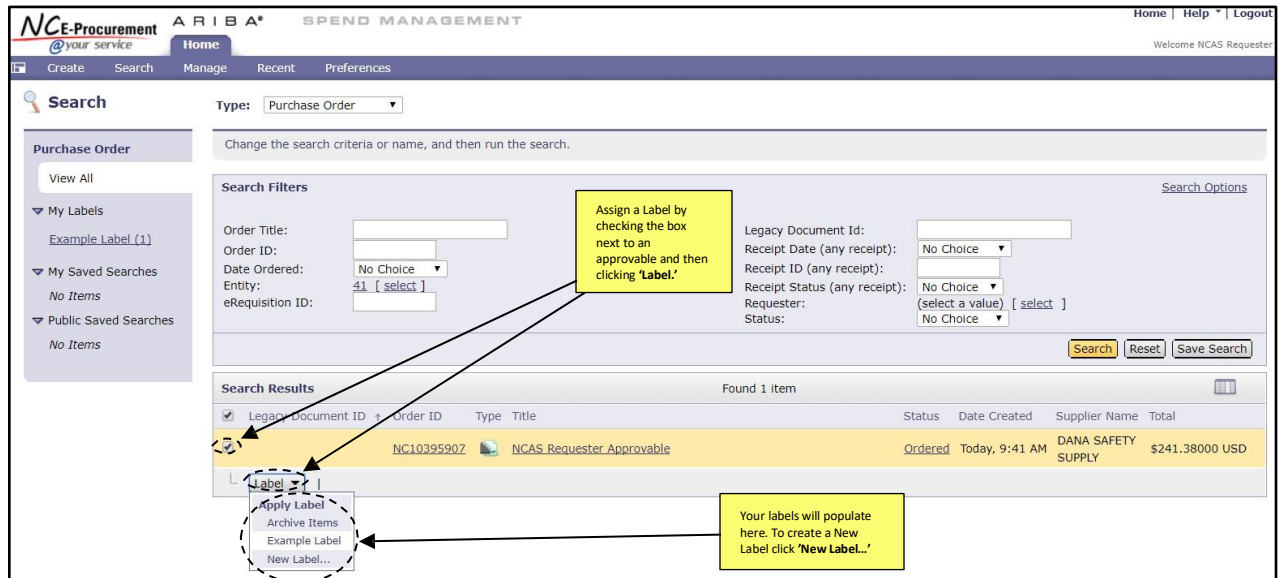


### Reminder: NC Division of Purchase & Contract's Procurement Conference 2017

The 2017 NC Division of Purchase & Contract's Procurement Conference will be held November 29 and 30 at the McKimmon Conference and Training Center in Raleigh. This year's theme is *"Guiding You From Transactional to Strategic Procurement."* The conference is designed for procurement professionals of state agencies, community colleges, K-12 schools, local government entities, and universities. Registration is free and breakfast, lunch, and snacks will be provided. Please visit the [P&C conference webpage](#) for more information.

### Tips & Tricks: Personal Labels

All NC E-Procurement users can take advantage of the personal labels feature to categorize eRequisitions, purchase orders, and other approvable. Personal labels are most useful when one user needs to organize and track a group of purchases across a large project with requests spanning multiple vendors. Personal labels are not visible to other NC E-Procurement users, so it is also recommended that your organization adopt a standard naming convention for the titles of your eRequisitions to optimize system searches for approvable created across your entity. View the [Personal Labels](#) job aid for instructions.



## State Term Contract Announcements

**Statewide Term Contract 760H** The Division of Purchase & Contract has established a new Statewide Term Contract [760H- Construction Equipment](#). The term of this contract is October 5, 2017-October 4, 2020. It is a multi-vendor, mandatory contract for state agencies, departments, institutions, universities and community colleges – unless exempted by North Carolina General Statute. Non-mandatory entities, including schools and local government, may use this contract if allowed by general statute. If you have any questions related to this contract, contact David O’Neal at (919) 807-4534 or [david.o-neal@doa.nc.gov](mailto:david.o-neal@doa.nc.gov).

## P&C’s Training Roundup

The Division of Purchase & Contract offers various training courses related to procurement throughout the year. Please see below for a list of upcoming trainings. For further course details and registration instructions, please refer to the [2017 course catalog](#).

DATE	COURSE TITLE	LOCATION	FACILITY & ADDRESS
10/31	Specification Writing	Raleigh	Dept. of Administration 116 W. Jones St., P&C’s Training Ctr., Room G111-E
11/1	E-Procurement	Raleigh	Wake Tech’s Public Safety Education Campus (PSEC) 321 Chapanoke Road, Room 1401
11/2	E-Procurement	Raleigh	Wake Tech’s Public Safety Education Campus (PSEC) 321 Chapanoke Road, Room 1401
11/7-9	NC Procurement	Raleigh	Dept. of Administration 116 W. Jones St., P&C’s Training Ctr., Room G111-E
11/14	Specification Writing	Raleigh	Dept. of Administration 116 W. Jones St., P&C’s Training Ctr., Room G111-E
11/15	Determining Cost	Raleigh	Dept. of Administration 116 W. Jones St., P&C’s Training Ctr., Room G111-E

## Follow-Up

This newsletter was sent to all users

Questions about information covered in this newsletter? Send an email to: [ephelpdesk@its.nc.gov](mailto:ephelpdesk@its.nc.gov)

