

HOW TO READ YOUR NC E-PROCUREMENT INVOICE

RETURN THE TOP PORTION OF THIS FORM WITH PAYMENT



PLEASE MAKE SURE TO INCLUDE YOUR CUSTOMER NUMBER AND INVOICE NUMBER WITH YOUR PAYMENT

INVOICE DATE:	18-FEB-08
INVOICE NUMBER:	987654
CUSTOMER NUMBER:	98765-A

Bill To: ANY VENDOR
TRAFFIC CONTROL
999 ANY STREET P.O. BOX 9999
ANYTOWN, NC 99999

CURRENT ACCOUNT BALANCE
PLEASE PAY THIS AMOUNT BY
PAYMENT DUE DATE

AMOUNT DUE:	\$200.00
PAYMENT DUE DATE:	20-MAR-08
AMOUNT ENCLOSED:	\$

Please make CHECK/MONEY ORDER Payable to:
State of North Carolina - EProc
PO Box 752167
Charlotte, NC 28275-2167

- Please include your customer number on your checks -
- Please do not send any correspondence with your payment -
- Separate checks for each invoice assist us in processing your payment -

Cut Here
INVOICE
Retain for your Records



Bill To: ANY VENDOR
TRAFFIC CONTROL
999 ANY STREET P.O. BOX 9999
ANYTOWN, NC 99999

Prior Balance	\$278.43
Payments / Credits	-\$278.43
(+) New Charges	\$200.00
BALANCE DUE	\$200.00

INVOICE NUMBER	CUSTOMER NUMBER	INVOICE DATE	BILLING PERIOD	PAYMENT DUE DATE
987654	98765-A	18-FEB-08	01/01/08 - 01/31/08	20-MAR-08

Fee represents 1.75% of the Amount Eligible for Fee or the Total PO Amount Less Taxes on Eligible Orders*

CURRENT PERIOD ACTIVITY: CHARGES					
Vendor Invoice Number	PO Number	PO Date	Issuing Entity	Amount Eligible for Fee	Fee*
23456	987654321-V1	21-NOV-07	MNZ COMMUNITY COLLEGE	\$2,857.14	\$50.00
34567	EP999988-V1	19-NOV-07	DEPARTMENT OF XYZ	\$8,571.43	\$150.00
Total Current Period Charges:					\$200.00

VENDOR'S INVOICE NUMBERS AS REPORTED BY THE PURCHASING ENTITY

CURRENT PERIOD ACTIVITY: PAYMENTS RECEIVED/CREDITS ISSUED		
Activity Date	Description	Amount
24-JAN-08	Payment Received: Check #12345	-\$278.43
Total Current Period Payments and Credits:		-\$278.43

PAYMENTS RECEIVED DURING THIS PERIOD – THANK YOU

Prior Balance	\$278.43
Payments / Credits	-\$278.43
(+) New Charges	\$200.00
BALANCE DUE	\$200.00

Please pay balance due of \$200.00 by March 20, 2008

For Questions Regarding Your Invoice, Please Contact Us Directly At
Phone: (888) 211-7440, option 4 Fax: (919) 424-1975 Email: epbilling@its.nc.gov
- Credits and Payments made to this account may not be reflected on this month's statement -
Page 1 of 1